

# CLEMENTINE CORPORATE CATERING ORDER FORM

COMPANY NAME:	PHONE:	TODAY'S DATE:
CONTACT NAME (FIRST AND LAST):	EMAIL ADDRESS:	
CONTACT FOR DAY OF DELIVERY (IF DIFFERENT) AND PHONE NUMBER:		
DELIVERY ADDRESS (STREET, CITY, ZIP):		
CREDIT CARD #:	CVV:	EXP:

BILLING ADDRESS (IF DIFFERENT):

QUANTITY	MENU ITEM	SANDWICH/SALAD CHOICES SPECIAL REQUESTS

<p><b>NOTES/GENERAL REQUESTS:</b></p> <p>DO YOU NEED PLATES AND UTENSILS? _____ (\$0.75/PERSON) IF SO, FOR HOW MANY? _____</p>	<p>OFFICE USE:</p> <p>DATE CONFIRMED: _____</p> <p>BY: _____</p> <p>ORDER NUMBER: _____</p>	<p style="text-align: center;"><b>DAY AND DATE:</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><b>DELIVERY - OR - PICK-UP</b> (CIRCLE ONE)</p> <hr/> <p style="text-align: center;"><b>DELIVERY TIME REQUESTED:</b></p> <p style="text-align: center;">BETWEEN _____ AND _____ <i>(PLEASE GIVE AT LEAST A 30-MINUTE WINDOW)</i></p> <p style="text-align: center;">MEETING TIME: _____</p>
<p>PHONE 310.552.1080 EXT. 5 FAX 310.552.4774 EMAIL <a href="mailto:CATERING@CLEMENTINEONLINE.COM">CATERING@CLEMENTINEONLINE.COM</a> OUR CATERING TEAM IS AVAILABLE MONDAY-FRIDAY FROM 8AM-5PM AND SATURDAY FROM 9AM-3PM TO ASSIST YOU WITH ANY QUESTIONS YOU MAY HAVE. <b>THIS ORDER IS NOT CONFIRMED UNTIL YOU RECEIVE A CALL FROM OUR CATERING TEAM.</b></p>		